



CHILDREN WELFARE CENTRE Clara's College of Commerce

(Affiliated to University of Mumbai and NAAC Re-Accredited)

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Application for Redressal of Grievance/s to Student Grievance Redressal Cell (SGRC)

To,

The Chairperson,

Student Grievance Redressal Cell (SGRC)

Subject: Application for Redressal of Grievance/s

Respected Sir/Madam,

I am hereby forwarding my application for Redressal of Grievance/s. Kindly accept it and do further processing. My personal details and particulars about my grievances are as follows:

First Name of the student: _____

Middle Name of the student: _____

Last Name of the student: _____

Class: _____ Roll No: _____

Email Id: _____ Mobile Number: _____

Address: _____

Name of the person against whom the complaint is to be filed

Write in brief about complaint in which Redressal is sought

List of Supporting Documents:

1. _____

2. _____

3. _____

Place:

Date:

Signature: